



**Martha Blakeney Hodges Special Collections and  
University Archives**

**Deed of Gift**

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**Description of Donation/Notes/Conditions (if any):**

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**Conditions Governing Gifts:**

- It is understood that all gifts are outright and unconditional unless otherwise noted upon this Deed of Gift or a written rider attached hereto.
- Unless otherwise noted on this Deed of Gift or a written rider attached hereto, the Donor agrees that there are no restrictions on access and use of the materials.
- The Donor grants permission for the Martha Blakeney Hodges Special Collections and University Archives to de-accession items as appropriate.
- This Deed of Gift represent the entire agreement of the parties with regard to the matters set forth herein, and it may be amended only by written agreement accepted and signed by the Donor (or legal representative) and a designated representative of University Libraries.
- It is understood that the donated materials may be reprinted in whole or in part in an academic publication and may be used in whole or in part for exhibit display, electronic reproduction, and distribution via the Internet or by other means, as serves the University Libraries' educational mission.
- The Donor on this form has not received any goods or services from the University or the Martha Blakeney Hodges Special Collections and University Archives in return for this gift.
- Gifts to the University for the use in the Martha Blakeney Hodges Special Collections and University Archives may be deductible in accordance with provisions of federal income tax laws.
- An inventory for tax or personal purposes must be supplied to the archive by the donor. The archive does not provide this.
- The staff of the Martha Blakeney Hodges Special Collections and University Archives is not permitted to furnish appraisals.

- Donor agrees that Donor's sole remedy for breach of this Deed of Gift shall be return of the donated items. Donor hereby agrees to release, indemnify, and hold harmless the University Libraries, the University of North Carolina at Greensboro and their agents, employees and trustees from any and all claims for damages or other relief that may arise from an alleged breach of this Deed of Gift or from the use of the donated materials or items.

When a Donor transfers materials to the University for the use in the Martha Blakeney Hodges Special Collections and University Archives, Special Collections and University Archives organizes and preserves the donation and makes it available to researchers. The following is a list of services the Martha Blakeney Hodges Special Collections and University Archives will provide regarding donations.

- The donation will be organized and, if appropriate, a bibliographic record and/or finding aid will be created to describe the content and the arrangement.
- The donation will be available to researchers after it is organized, physically stabilized, and prepared for use.
- The Martha Blakeney Hodges Special Collections and University Archives will provide reference services for the donation and, if appropriate, will have the materials listed in national and international bibliographic sources.

If you have any questions regarding the Deed of Gift, please do not hesitate to contact the Head of the Martha Blakeney Hodges Special Collections and University Archives. Department Head, Kathelene McCarty Smith can be reached either by phone (336-334-5648) or by email ([kmsmi24@uncg.edu](mailto:kmsmi24@uncg.edu)).

To be filled out by Special Collections & University Archives Staff:

Date Property Received:

SCUA Staff Receiving: