

Transcript – Find a Movie/DVD Tutorial

Hi, I'm Irma Minerva at the UNCG University Libraries. I hope this tutorial helps you, but remember you can always ask us if you have questions

What do you do when you want to find a movie in Jackson Library? Of course, you can go straight to the DVDs located in the Jackson Library Reading Room and browse for movies. But one thing to know is that movies are not arranged by title or release date. They are arranged by when they arrived in the library. So, typically the DVDs with the highest call numbers will be the newest releases but not always if the library has recently ordered an older film. So, the best place to start is by searching our catalog.

First, go to our library homepage, library.uncg.edu. There, you have two options. You can look for the box labeled "research" and click the library catalog link or use the shortcut box here. If you use the shortcut box, be sure to click to tab labeled catalog and on the link labeled advanced search options. If you are interested in knowing what movies Jackson has recently added to its collection, click on the tab labeled "new items". On the left side of the screen under Jackson library if you scroll down to the bottom you will see "Movies – Instructional Collection" and "Movies – Popular DVD Collection". Click on one of these links to see the movies added within the last month. The popular DVDs can be checked out for 7 days and you can check out 2 DVDs at a time. The instructional DVDs are typically building use only and can be viewed here in Jackson Library.

Now, if you have a title in mind, you can use the search box. Click on the tab labeled advanced search. Now you can type your search in the search box. The best box to use would be the one marked title. If your title begins with a, and, or the, you do not need to enter that. Also, you do not need to put all of the words in, just the first few. Then, in the gray box at the bottom you click limit by format under all click on video (dvd/vhs). I'm going to look for the exorcist. Because I don't need to enter the first word, the, I enter exorcist. And then I limit by format. Under ALL, click Video (DVD/VHS) and then click search and see here is the exorcist. You can see that the library has both an instructional copy that is building use only and a copy that can be checked out for 7 days.

If I click on the title, I will see more information about the movie such as the director, some of the lead actors, the call number, and whether or not it's available. We even include a link to its internet movie database record. Since the movie is not available, you see a red due date here. All popular movies are located in Jackson Library Reading Room. That is the room that has the magazines and popular books and is located across from the reference desk. If you enter Jackson Library from the College Ave. entrance, you will see this sign. Notice the arrows that are pointing towards the right. They say current journals and interlibrary loan. The room that those arrows are pointing to is the Reading Room. All movies start with DV so focus on the number after this. These are whole numbers so be sure to look for 10844 and then the letter J. If you cannot locate the movie, please ask one of the staff for assistance. Movies can be checked out at the circulation desk just like books but they cannot be dropped off in the book drop bins located in the library and around campus. They must be returned to the circulation desk. And remember if you need help with this or anything else in the library, you can always ask us.