

## UNCG Distance Education Library Services for Students and Faculty

**FREE Resources:** The Walter Clinton Jackson Library has over 3.3 million items, including 740,000 federal and state documents, has more than 300,000 electronic book titles, subscribes to approximately 4,000 newspapers, periodicals, and other serials in paper form and access to more than 33,000 electronically, many of them through the over 400+ electronic databases. We also have access to data sets (primarily ICPSR and Roper Center.)

**FREE Access:** Many resources are available online: <http://library.uncg.edu>

- The **library catalog** has not only *print books* (which we can mail to you) but *e-books* as well as other online resources such as many government documents.
- For *journal articles* search one of our **databases**; if you're not sure which one, try a **subject guide** related to your topic.
- If you know a specific journal and want to know which database to use to find its articles, try **Journal Finder**.
- The **multisearch** will search many of these places at once but may give you an overwhelming number of results so it's best for unique searches.

### **FREE Services for students and faculty:**

- The library's distance education Web page has all this information and more including links and other resources: <http://library.uncg.edu/de>
- **Telephone, email, chat and in-person consultation sessions** with distance education librarian or a specific subject librarian (*see subject guide to find your subject librarian*).

### **Can I (a Distance Education/iSchool student) get library materials that aren't available online?**

**Books** – *If UNCG owns* a book that you need, log into ILL Request Forms (indicate you are Distance Ed) and note the publication information for the book. Library staff will pull the book from the shelves and mail it to you with a return-address label. *If UNCG doesn't own the book*, try your local public library, who can ILL books from anywhere for you. (*We also have set up reciprocal borrowing agreements with many UNC system libraries. Just print off your verification <http://www.lib.ncsu.edu/borrow/unc/> and bring it along with photo id*)

**Articles**-If you have a reference but can't get to the article online (UNCG does not own it or only owns it in print), log into *ILL Request Forms* and give the publication information. The article sent to you electronically.

## **This online journal/book/whatever isn't working – what do I do?**

- **Technical support** services for accessing the library's online resources remotely is available by email, chat, or phone call (336-334-4238) to the library's Electronic Resources and Information Technology (ERIT) department. Mon-Fri, 8 a-5p.

### **FREE Services just for faculty:**

- Journal articles and limited excerpts from books can be made available in BlackBoard using **electronic reserves**.
- Visiting a remote location for library instruction.
- In-person office hours, chat, email, or phone support.
- An embedded librarian in Blackboard available for threaded discussions or virtual office hours.
- Teaching an Elluminate synchronous session.
- Creation of tutorials/screencasts of specific online tasks or resources.
- Push of online library resources into Blackboard classes.
- An online portal/Web site of resources for classes.

### **QUESTIONS?**

**Distance Education Librarian:** Beth Filar Williams

**Email:** [efwilli3@uncg.edu](mailto:efwilli3@uncg.edu)

**MSN chat:** efwilli3@uncg.edu

**Yahoo chat:** filar\_williams@yahoo.com

**Phone:** (336) 256-1232

**Web Site:** <http://library.uncg.edu/de/index.asp>

**Subject Specific Guides:** <http://library.uncg.edu/depts/ref/courseguides.asp>

**For iSchool Questions & Help:** <http://ischool.uncg.edu/dcl/web/ischool/onlinehelp.asp>